

Volume I, Section 1 - Document Standards

Overview

The Common Origination and Disbursement System (COD) Technical Reference includes both Full Participant and Phase-in Participant information. Beginning in the 2003-2004 award year, the information previously contained in the Federal Pell Grant Program Technical Reference and Direct Loan Technical Reference has been combined into the COD Technical Reference.

This combined technical reference contains message classes, edits, record layouts, implementation guides, and supporting information for COD Full Participants using the XML Common Record and Pell and Direct Loan Phase-In Participants using fixed-length, flat files.

How to Use This Technical Reference

The COD Technical Reference is an operational guide that informs schools, vendors, and third-party servicers of how to transmit Pell Grant and Direct Loan Origination and Disbursement data to the COD System. In particular, this Technical Reference provides the record layout and data elements that are required for the COD System to successfully process submitted records as well as the record layout and data elements for the receipts and responses that are returned to participants by the COD System. The information provided in this Technical Reference is not intended to reflect all Federal regulations that govern the Pell Grant and Direct Loan programs and with which all participants must comply. As such, schools, vendors, and third-party

servicers must refer to these regulations and documents such as the Federal Student Aid Handbook and Dear Colleague Letters for guidance on regulatory compliance.

The 2004-2005 COD Technical Reference is comprised of eight separate volumes that contain key 2004-2005 development information for both COD Full Participants and Phase-In Participants. To use the COD Technical Reference effectively, choose the appropriate volume for your needs. Each volume has its own table of contents and individual sections.

Volume I: Getting Started

- COD Volume I: Table of Contents
- COD Volume I, Section 1: Document Standards
- COD Volume I, Section 2: COD Overview of Changes from 2003-2004 to 2004-2005
- COD Volume I, Section 3: COD Overview for Full and Phase-In Participants

Volume II: Common Record Full Participant Technical Reference

- COD Volume II: Table of Contents
- COD Volume II, Section 1: Full Participant Implementation Guide
- COD Volume II, Section 2: Common Record Message Classes
- COD Volume II, Section 3: Common Record Layout
- COD Volume II, Section 4: Full Participant Edit Codes and Descriptions

Volume III: Pell Grant Phase-In Participant Technical Reference

- COD Volume III: Table of Contents
- COD Volume III, Section 1: Pell Grant Phase-In Participant Implementation Guide
- COD Volume III, Section 2: Pell Grant Phase-In Participant Message Classes
- COD Volume III, Section 3: Pell Grant Fixed-Length Record Layouts
- COD Volume III, Section 4: Pell Grant Phase-In Participant Edit Codes and Descriptions

Volume IV: Direct Loan Phase-In Participant Technical Reference

- COD Volume IV: Table of Contents
- COD Volume IV, Section 1: Direct Loan Phase-In Participant Implementation Guide
- COD Volume IV, Section 2: Direct Loan Phase-In Participant Message Classes
- COD Volume IV, Section 3: Direct Loan Fixed-Length Record Layouts
- COD Volume IV, Section 4: Direct Loan Phase-In Participant Edit Codes and Descriptions

Volume V: Direct Loan & Pell Grant Combination System Supplement

- COD Volume V: Table of Contents
- COD Volume V, Section 1: Combination System Implementation Guide
- COD Volume V, Section 2: Combination System Message Classes
- COD Volume V, Section 3: Combination System Record Layouts
- COD Volume V, Section 4: Combination System Edit Codes and Descriptions

Volume VI: Direct Loan Tools

- COD Volume VI: Table of Contents
- COD Volume VI, Section 1: Direct Loan (DL) Tools for Windows, Release 4.0
- COD Volume VI, Section 2: DL Tools Message Classes
- COD Volume VI, Section 3: DL Tools Record Layouts
- COD Volume VI, Section 4: DL Tools Reports

Volume VII: School Testing Guides

- COD Volume VII: Table of Contents
- COD Volume VII, Section 1: School Testing Guide
- COD Volume VII, Section 2: Full Participant Test Cases
- COD Volume VII, Section 3: Phase-In Participant Test Cases

Volume VIII: Appendices

- COD Volume VIII: Table of Contents
- COD Volume VIII, Section 1: Glossary of Terms
- COD Volume VIII, Section 2: Funding Methods
- COD Volume VIII, Section 3: Pell Grant Calculation Table
- COD Volume VIII, Section 4: State, Country, Jurisdiction Codes
- COD Volume VIII, Section 5: System Security
- COD Volume VIII, Section 6: School Processing Options
- COD Volume VIII, Section 7: Print Specifications and Forms
- COD Volume VIII, Section 8: COD Reports

Note: If you have any questions regarding the information contained in this document, please contact the COD School Relations Center at 1-800-4PGRANT for Pell Grants and 1-800-848-0978 for Direct Loans. Staff is available Monday through Friday, 8am-8pm Eastern Time. Or, please email COD Customer Service at codsupport@acs-inc.com.